

Round 1 BIDDER FORM:

Interested Construction Managers are to use this form to fill out the questions in order below. You are encouraged to complete this form digitally so that comprehensive answers are provided.

1. Company: Firm Overview

a. Identification and qualifications of key personnel proposed for the core project team.

b. Is your firm presently involved in any litigation, arbitration, or mediation? If so, please explain.

c. Firm's most recent financial statement demonstrating capacity to complete project.

d. Describe the firm's construction safety program.

e. Pre-existing relationships or MOUs with specific subcontractors. If these subcontractors are minority- or women-owned please include that information as well.

2. Services and Approach:

a. Preconstruction: Describe typical services provided and any fees associated with this phase of work.

b. Description of method of estimating construction costs from the Design Development Drawings and Specifications. Explain method of determining mechanical and electrical costs related to these estimates.

c. Construction: Describe typical services provided. Identify work, if any, proposed to be self-performed by the firm.

d. Describe method of competitively selecting subcontractors where appropriate. Subcontractor selection must be in compliance with 2 CFR 200.

What is your experience with selecting contractors in compliance with these regulations?

What is your experience using positive steps to work with minority- and women-owned subcontractors?

e. What is your approach to quality control during construction?

f. Describe methods of accommodating owner preference for products and services that conserve natural resources, protect the environment, and are energy efficient to the extent practical and economically feasible.

g. Post Construction: Describe turnover and closeout, commissioning, and warranty.

3. Experience:

a. Provide specific construction management experience on projects of similar program and scope.

b. Provide a list of completed projects from the last 5 years that are most relevant to the proposed project scope and scale.

c. References: two from an Owner. Please include contact information (phone number and/or email).

Project Name	Customer Name	Location	Dates	Size of contract	Brief description of scope	Public vs private	Number of sub-contractors

4. Proposed Construction manager fees reflecting the following:

a. Construction manager's percentage surcharge on materials.

b. Construction manager's percentage surcharge on subcontractors.

c. Anticipated cost of General Conditions, as a percentage of overall project cost.

d. Financial references and current bonding limitations. It is expected that 100% payment and performance bonds will be required.

e. The anticipated cost of this project is \$6,000,000-\$6,500,000. Please indicate whether you believe this budget is feasible. If it not feasible, please provide recommendations on how project cost can be reduced.

5. Other Information:

a. Provide details on how the firm makes positive efforts to utilize small and minority businesses, women’s business enterprises, and vendors located in labor surplus areas where possible. Preble Street is committed to proactively responding to past inequities. Preble Street seeks a firm with demonstrated willingness to engage with vendors from historically under-represented groups.

b. Other Information, qualifications and/or exceptions as each Construction Manager may consider appropriate to the selection process.
