



## Veterans Housing Services Program Director

The **Veterans Housing Services (VHS) Director** will support the Senior VHS Director in leading the statewide Preble Street's VHS Program, a federally funded program through the Supportive Services for Veteran Families (SSVF) grant, which provides low-barrier, high-quality services to veterans experiencing homelessness or at risk of homelessness across the state.

As a key member of the Preble Street management team, the VHS Director:

- must be an agile, adaptable, experienced leader and manager, committed to the agency mission;
- oversees the delivery of direct services across our three offices in Portland, Lewiston and Bangor, maintains relationships with partners, represents VHS across the state and regionally through task forces and committees; and coordinates and facilitates meetings among the team as well as with key partners;
- is accountable for all aspects of program management and oversight, including program administration and implementation, quality of care, and staff supervision, training and support of the case management team;
- is responsible for maintaining data, records and systems to comply with contract requirements, recording program successes, and identifying areas of potential improvement, managing the program budget;
- takes a leadership role in agency activities such as staff and management meetings, training, community relations, and fundraising activities.
- Frequent local, regional, and statewide travel, including regular travel to the Lewiston, Portland and Bangor program sites.

### Requirements

- Graduate degree in a social service-related field, or Bachelor's degree with at least five years of relevant experience.
- Demonstrated leadership, management and supervision skills within a collaborative environment (non-profit management experience preferred).
- Experience managing federal grants including managing budgets.
- Strong project management skills and analytical skills, with the ability to exercise sound judgment and prioritize tasks and projects.
- Ability to take initiative, anticipate issues, and creatively problem-solve, with a positive, solutions-driven approach to work and related challenges.
- Outstanding verbal and written communication skills;
- Strong computer skills, including expert knowledge of Microsoft Office products.
- Experience with homeless and/or poverty-related service provision, and an understanding of the challenges facing veterans and their families who are homeless or living in poverty.
- Understanding of social work best practices.
- Knowledge of and experience working in partnership with community resources and service providers.

### Compensation and Benefits

This exempt position offers a competitive salary.

- Medical w/100% employer paid option for FT
- Dental w/100% employer paid option for FT
- Vision
- Employer Paid Life, STD, and LTD
- 403(b) retirement plan w/ employer match
- **160 Vacation hours per year, 96 sick hours per year, and 16 personal hours per year.**
- 12 Paid Holidays
- Optional supplemental Life, Critical Illness, and AD&D options

**To Apply** Please submit an application, cover letter, and resume to: [humanresources@preblestreet.org](mailto:humanresources@preblestreet.org)

Automatically-generated confirmations of receipt will be sent in response to applications sent via email. Only those candidates selected for interviews will be otherwise contacted. Preble Street, a 501(c)(3) nonprofit agency, has been working since 1975 to provide best practice social services that meet urgent needs and end hunger and homelessness for individuals and families in Maine living in poverty. Operating from seven sites in Portland, Lewiston, and Bangor, Preble Street programs include Street Outreach Collaborative, Maine Medical Center-Preble Street Learning Collaborative, Food Programs, Maine Hunger Initiative, Advocacy, Veterans Housing Services, Logan Place, Florence House, Huston Commons, Teen Services, Anti-Trafficking Services, and Homeless Voices for Justice. Preble Street is an equal opportunity employer that does not discriminate on the basis of race, religion, color, national origin, sex, military status, age, disability, sexual orientation, gender identity, genetic information, creed, citizenship status, or any other characteristic protected by federal, state or local laws. This policy applies to all of Preble Street's hiring practices, and all terms and conditions of employment.